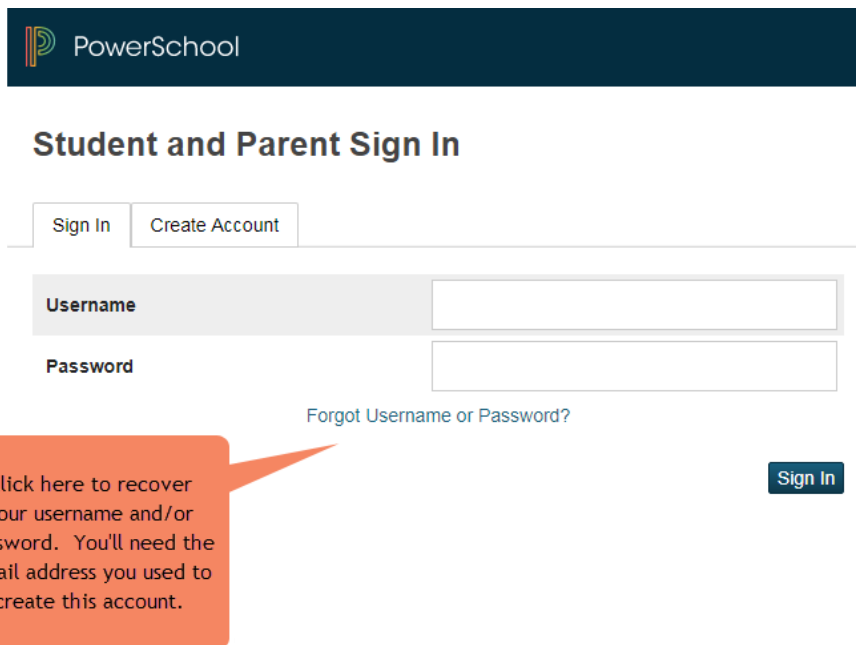


Adding a Student to Your Existing PowerSchool Parent Portal Account

1. Using any web browser, navigate to this address: <https://powerschool.whps.org/>
2. On the Sign In tab, enter your username and password to log in. There is a link at the bottom of the page to recover a forgotten username and/or password.



PowerSchool

Student and Parent Sign In

Sign In Create Account

Username

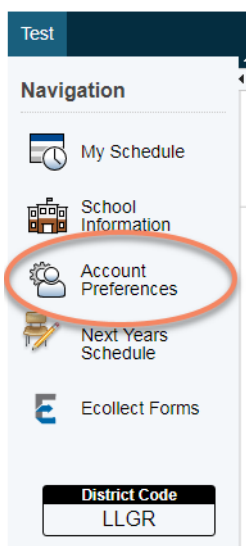
Password

[Forgot Username or Password?](#)

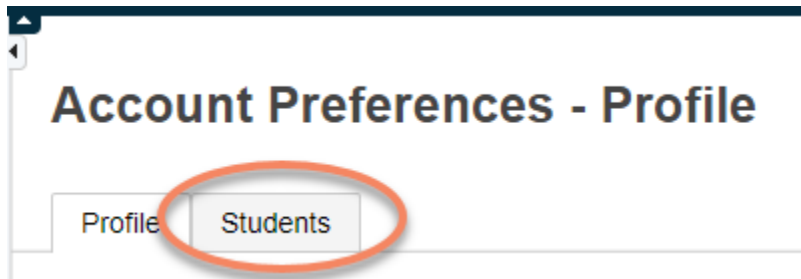
Sign In

Click here to recover your username and/or password. You'll need the email address you used to create this account.

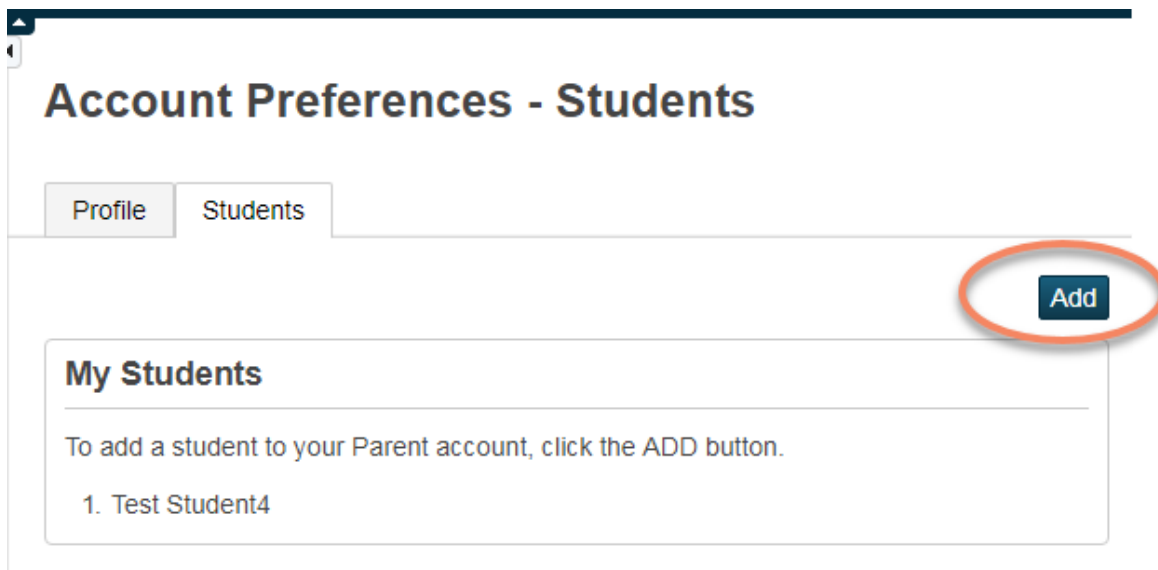
3. On the left navigation pane, click on **Account Preferences**.



4. On the **Account Preferences – Profile** page, click on the **Students** tab.



5. On the **Account Preferences – Students** page, you should see the students you already have added. To add another student, click on the **Add** button.



6. Enter your student's name and the access ID/password that you received from your child's school. The access ID and password are both case sensitive, so make sure you type it correctly. Click OK when you are done.

Add Student ✕

Student Access Information

Student Name	<input type="text" value="Your student's name"/>
Access ID	<input type="text" value="Case sensitive Access ID"/>
Access Password	<input type="text" value="Case sensitive Access Password"/>
Relationship	<input type="text" value="-- Choose"/>

Enter your relationship to the student. Most common responses are listed first.

Cancel OK

7. If you have more than one child in your Parent Portal account, you should see their names listed along the top of your screen. You can click on their name to access their information.

